



For Adjudicated Events:

1. The teacher will send one email per student, with the student's name in the subject line, containing the following:
 - a. PDFs of the student's repertoire, labeled with composer and title.
 - b. YouTube links labeled with the student's name, composer, and title. These must be Unlisted (so anyone with the link can view it).
2. Teachers are urged to study the Technology "How to..." tips on our website.
3. Students can prepare their PDFs and videos, send them to the teacher, then the teacher will forward them to the adjudicator or event chair.

For Recital-format Events:

1. YouTube Playlist can be created and shared using screen sharing on Zoom
 - a. Important: select "Unlisted" and "Not for Kids" when uploading, to enable the event chair to shuffle the order of the videos on the YouTube Playlist.
2. If videos are to be compiled into a continuous, professional-looking video:
 - a. Videos can be sent to the editor using Google Drive or the free website service called We Transfer: <https://wetransfer.com/>. (Do not send a YouTube link.)
 - b. Students could also save videos on a thumb drive and send it to the editor through the mail.
 - c. If the event committee decides to pay a video editor, the income from entry fees funds should cover that expense.
3. A Photo/Video Release Form is available on the OMTA website.