Instructions for Turning Sheet Music into a PDF

With your Smartphone

There are many excellent apps for smartphones that quickly and easily turn photos of sheet music into PDFs. They also give you the ability to send those PDFs via email or text message.

PDF apps for iPhone:

- Evernote Scannable – fast, easy, automatically centers the page
- Adobe Scan
- Notes
- PDFelement
- Scanbot

PDF apps for Android:

- Adobe Scan
- PDFO – Photo to PDF Converter
- CamScanner

With a Scanner

Using your phone to snap photos and turn them into PDFs is the fastest and easiest way to create PDFs. You can also use a scanner, either stand alone or part of your printer. It is much slower to create PDFs this way, but it works well if you know how to use the software that controls the scanner. Most scanners/printers link to a computer with software already loaded to scan. It is often easiest to access it through 'System Preferences,' then click 'Printers & Scanners.' As each scanner/printer is different, it is recommended that you look the manual up online to see instructions if you are not already familiar with the operation.

Teachers are responsible for collecting and reviewing their students' PDFs. When you have all videos and PDFs for a student, email your assigned adjudicator the video links and attach PDFs to the email. Please send a separate email for each student. **Students should not submit videos or PDFs directly to the adjudicator.**

Use the original score to create PDFs. Photocopies are illegal and cannot be used in Syllabus exams for any reason.