



**OREGON  
MUSIC TEACHERS  
ASSOCIATION**

Affiliated with Music Teachers National Association, Inc

**Syllabus Adjudicator Certification: New/Renewal**

Ongoing adjudicator certification is a path to maintaining professionalism and cohesion within the group of OMTA adjudicators.

In order to qualify for and/or maintain certification, adjudicators must remain in good standing according to the protocols outlined on page 16 of the 2016 Syllabus Training Manual.

Attendance at the annual fall retreat is strongly encouraged as it allows adjudicators to easily meet the certification procedure outlined below. This procedure is organized in three phases.

**Phase 1:** applies to new Syllabus adjudicators in their first two years of service. Requirement: Total of 20 points in a **two-year** period, starting from the date of the panel review.

**Phase 2:** applies to active Syllabus adjudicators with between two and sixteen years of service. Requirement: Total of 20 points in a **four-year** period chosen from the categories below.

**Phase 3:** applies to veteran Syllabus adjudicators with more than sixteen years of service. Requirement: attend **either** the annual fall retreat **or** the adjudicator meeting held during the OMTA conference each year.

**Mark your phase above and then fill out the following form:**

**A. Professional Development** (enter dates)

- 1. Attend the annual fall retreat: \_\_\_\_\_  
6 points (12 points maximum)
- 2. Attend the adjudicator meeting at the OMTA Conference: \_\_\_\_\_  
4 points (8 points maximum)
- 3. Attend the OMTA Conference: \_\_\_\_\_  
2 points per day of attendance (8 points maximum)

**B. Participation in the OMTA Syllabus Program** (enter student total)

- 1. Successful participation in Syllabus exams by adjudicator's students: \_\_\_\_\_  
10 points maximum (1 point for every five students who successfully complete any type of exam)

Please send your certification documentation, along with this dated and signed form to:  
Carol White, NCTM, 961 McKenzie Crest Dr, Springfield, OR 97477

\_\_\_\_\_  
First and Last Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

MTNA Membership Number \_\_\_\_\_