



Before Syllabus

1. Forward link with Hybrid Protocols to all district teachers and announce changes at district meetings.
2. **Rhythm Reading and Sight Reading will not be tested in virtual Syllabus 21-22.**
3. Each studio is organized onto ONE platform (Zoom, Google, FaceTime, Skype, etc.) so adjudicators don't have to switch back and forth.
4. If a teacher has students testing both virtually and in-person, expect those students to be tested on different days.
5. Teacher Conferences are still required.
6. PDFs of repertoire are required for all virtual Syllabus exams, to be sent on Monday or Tuesday prior to exam.
7. Students may be tested from the teacher's studio or from their own homes, according to individual safety precautions.

Repertoire

1. Repertoire must match the level being tested. One piece may be one level lower.
2. Level 10 repertoire should be checked with Syllabus Repertoire Committee unless using the Syllabus Repertoire lists or a reputable graded repertoire series.
3. District Chairs: check repertoire ahead of the deadline for eras & refer questions to Syllabus Repertoire committee.

Leggiero

1. Follow all instructions in the newly updated "Guidelines for District Syllabus Chairs – Leggiero" on the OMTA website.
2. Deadline must be 4 weeks before exams.
3. Teachers should indicate in the "Special Circumstances" box, virtual or in-person for each student.
4. Publish the schedules as soon as possible.
5. Instruct treasurer to send funds to Syllabus bookkeeper 2 weeks before exams.
6. Virtual Syllabus, select the adjudicator as the host studio (so the packets will be sent to them).
4. Virtual Syllabus, schedule one 15-minute morning breaks and two afternoon breaks.
5. Virtual Syllabus: 5-min Breaks: add an additional 5 minute break between each exam/conference for technology/paperwork shuffle.

6. In-person Syllabus: one 15-minute AM break and one or two 15-minute PM break(s).
7. Keep days short, ending at 5 PM.
8. Expect some schedule adjustments.
9. Print & mail the host studio packets at least two weeks in advance of Syllabus.